

PTO VOLUNTEER OPPORTUNITIES

Event descriptions

Weekly Events (in alphabetical order)

- Morning Drop Off (Weekly) – Volunteers are needed to assist students as they exit their parents' vehicles during morning carpool. The commitment is one morning per week.
- School Mass (Weekly) – All students participate in Mass each Wednesday from 8-9am. Eucharistic Ministers are needed weekly.

Monthly Events (in alphabetical order)

- Hot Lunch Duty – Volunteers are needed to join a monthly “team” of parents to serve lunch to the students in Craig Willy Hall. This is a great way to get to see your kids during the school day and to meet their friends. The commitment is once per month from 10:30am-12:45pm.
- Movie Night (Monthly) – JK-4th grade students are invited to join their friends to watch a movie and enjoy a little snack once per month. Working at this event is a great way to get to know your kids' friends. Volunteers assist with sign-in, managing the kids, sign-out and clean-up. Volunteers do not have to work every month.
- Recess Duty (Monthly) – Volunteers are needed to assist teachers with managing children on the playground. This is a great way to get to see your kids during the school day and to meet their friends. The commitment is once per month from 10:45am-12:45pm.
- Room Parents (Monthly) – Volunteers are needed for each classroom to assist teachers with classroom events and parties and to help celebrate teacher birthdays.

One Day Events (in chronological order)

- School Uniform Sale (July/August/December) – All school families have the opportunity to purchase gently used school uniforms at a significant discount. Volunteers help prep the sale the day before and run the sale itself.
- Welcome Back Breakfast (formerly known as Ice Cream Social) (August) – All school families are invited to kick-off the school year with a light breakfast of donuts and beverages in Craig Willy Hall. Volunteer opportunities include setup, coordinating the purchase of supplies prior to the breakfast, assistance during the event and clean-up.
- Locker Decorating Day (August) – 6th through 8th grade students receive their locker assignments, try their locker combinations and decorate their lockers before the school year begins. Volunteers help coordinate the purchase of supplies prior to the event and/or assist on locker decorating day.
- Donuts with Dad (September) – Dads or special friends join their student(s) for breakfast before the school day begins. Volunteers assist with setup, coordinate the purchase of supplies, help the day of, and clean-up. This opportunity is great for working mothers to volunteer before heading into work.
- Generations Day* (September) - JK-2nd graders invite a grandparent or special friend to join them for a few hours of school-related activities. Volunteers assist on-site at school with sign-in, the photo area for kids/guests, food and beverages, etc.
- First Reconciliation and First Communion Retreats (October/January) – 2nd grade students and their parents attend these retreats in preparation for first Reconciliation and First Communion. Volunteers assist with preparation prior to events and on-site assistance with the 2nd graders as they participate in various activities during the retreats.
- Poinsettia Sale (December) – This is a school fundraiser to kick-off the Christmas season with beautiful poinsettias. Volunteers assist with on-site distribution of the poinsettias during pick-up times.

- Muffins with Mom (May) – Moms or special friends join their student(s) for breakfast before the school day begins. Volunteers assist with setup, coordinate the purchase of supplies, help the day of, and clean-up. This opportunity is great for working dads to volunteer before heading into work.
- Field Day* (May) – A full day of sports and other fun activities for all school students. Volunteers assist with setup and clean-up, coordinate the purchase of supplies, and staff all of the game stations the day of the event.

Multi-Day Events (in chronological order)

- Book Fair* (September) – During Book Fair, students can purchase Scholastic books and items. All purchases earn Scholastic dollars, which benefit the school. Several volunteers are needed to help with setup, clean-up and all types of assistance during the event, from helping the kids with their purchases to running the cash register and re-stocking the inventory.
- Elf Shelf* (December) – Students have the opportunity to purchase gifts for their parents, relatives, friends, etc. prior to Christmas. Volunteers help setup, assist the students select gifts, operate cash register, wrap gifts, and clean-up.
- Catholic Schools Week* (January) - This week-long event is full of activities aimed to help the whole school to celebrate and honor the mission of Catholic education and its impact on individuals and the community. Volunteers can help prep materials ahead of time and/or help on-site with the daily activities at school.
- After School Enrichment* (March) – ASE is a week long program where SLDM students are given the opportunity to learn new skills, experiment in science, or just try something fun. Volunteer instructors, classroom assistants, shoppers, class curriculum coordinators, etc. are needed to make this event a success. All volunteers receive priority registration for their children.
- Everyone Counts (March) – This two-day event is designed to help students understand all of us have unique differences and we should hold off on judging others and accept and celebrate the differences among us instead. Volunteers assist with the on-site activities.
- Staff Appreciation* (April) – This is a week-long celebration of our wonderful SLDM staff that includes meals and other special events. Volunteers help prep materials ahead of time, shop for supplies, cook, and/or help on-site with the daily activities.

Ongoing Events (in alphabetical order)

- Baking Buddies* (Ongoing) – This wonderful group contributes home-baked goods to many school and PTO events throughout the year. Volunteers sign up for various baked goods requests and send their items into school.
- Dine to Donate (Ongoing) – School families can enjoy dinner out, grab a cup of coffee, or treat their child to ice cream while raising money for the school. Volunteers contact local businesses to arrange dine around opportunities.
- Hospitality (Ongoing) – Volunteers assist with the creation of food and beverage stations at various PTO events.
- Marketing – Promote School and School's Activities – help Director of Development & Marketing and Administrative Assistant throughout the year on marketing opportunities.
- Mentor Family (Ongoing) –Mentor Family volunteers are assigned new school families. Responsibilities include contacting the assigned family to share important school information and to answer any questions they might have. Being a mentor family volunteer is a great opportunity for someone who might have difficulty volunteering during school hours.
- Photographer (Ongoing) – Volunteers use their photography talents to take pictures at PTO events throughout the school year.

- Retail Rewards (Ongoing) – Box Tops, Labels for Education, Marsh Rewards, etc. are just a few of the rewards programs the school participates in which earn money or other goods for the school. Volunteers help collect and count Box Tops or Labels for Education during contests throughout the year.
- Sonshine Committee* (Ongoing) – Volunteers sign up to provide meals and other assistance to school families experiencing a difficult or especially busy time (e.g., birth of a new child, sickness, injury, etc.)
- Spirit Wear (Ongoing) – This new committee will run spirit wear sales on-site at various SLDM events (e.g., Welcome Back Breakfast and Generations Day) and via an on-line website three times per year. Volunteers staff the spirit wear cart at events and/or help with distribution of the items sold through the three, on-line seasonal sales.
- Tool Box (Ongoing) – This annual fundraiser provides pre-packaged school supplies to school families at the beginning of each school year. Volunteers assist with order processing and distribution.
- Walk-a-thon* (October) – Walk-a-thon is the biggest school fundraiser of the year. Many volunteers are needed to setup, record finish times, assist with water stations, etc.

**Many volunteers are needed for these activities.*